



NATIONAL COUNCIL FOR EURASIAN AND EAST EUROPEAN RESEARCH

HEWETT POLICY FELLOWSHIP

HUMAN SUBJECTS REVIEW FORM

Before completing this form, please first review the Human Subjects Categories of Review, available at the following URL:
http://www.nceeer.org/Programs/Hewett/Human_Subjects_Categories_of_Review.pdf.
Please also provide relevant details and a copy of the survey or questions to be asked.

1. Name of organization: _____

2. Who are you speaking to in the focus group/ surveying? Do they fall into any of the protected groups like minors, pregnant women, people who are compelled to participate without wanting to, etc.

3. Did they have the right to refuse to participate? Are their remarks anonymous?

4. How long are the sessions/ survey? In what language are they being given? That is, will people clearly understand what they are being asked?

5. Is there any potential that parents, supervisors, officials, etc. will retaliate against them for answers that they give to certain questions?

6. You are asking some potentially inflammatory issues about working conditions, corruption, etc. Are people going to be free to speak without fear that someone will retaliate?

7. How are you protecting their confidentiality? For example, are supervisors interviewed at a different time from subordinates? Do supervisors know if subordinates are being interviewed? Will your write-up contain anonymous comments that cannot be traced to a certain individual?
